

AUG 25 2014

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** Randy Gillespie      **TODAY'S DATE:** August 19, 2014

**DEPARTMENT:** Personnel

**SIGNATURE OF DEPARTMENT HEAD:**

**REQUESTED AGENDA DATE:** August 25, 2014

**SPECIFIC AGENDA WORDING:** Consideration to allow Personnel to contact Walgreens again this year to administer flu shots to all County employees.

**PERSON(S) TO PRESENT ITEM:** Randy Gillespie

**SUPPORT MATERIAL:** (Must enclose supporting documentation)

**TIME:** 5 minutes

**ACTION ITEM:**        X  

**WORKSHOP:**      \_\_\_\_\_

(Anticipated number of minutes needed to discuss item) **CONSENT:**      \_\_\_\_\_

**EXECUTIVE:**      \_\_\_\_\_

**STAFF NOTICE:**

**COUNTY ATTORNEY:** \_\_\_\_\_

**IT DEPARTMENT:** \_\_\_\_\_

**AUDITOR:** \_\_\_\_\_

**PURCHASING DEPARTMENT:** \_\_\_\_\_

**PERSONNEL:** \_\_\_\_\_

**PUBLIC WORKS:** \_\_\_\_\_

**BUDGET COORDINATOR:** \_\_\_\_\_

**OTHER:** \_\_\_\_\_

\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_